



Directorate General of Human Resources Development
Central Board of Excise & Customs,
Bhai Vir Singh Sahitya Sadan, 3rd Floor, Bhai Vir Singh Marg
Gole Market, New Delhi-110 001
Fax : 011-23748050 (www.dghrdcbec.gov.in)

F No. 8/B/309/HRD(HRM)/APAR/2016

Dated: 30.11.2017

To,

The Principal Chief Commissioner / Chief Commissioner (All),
The Principal Director General / Director General (All),
The Principal Commissioner / Commissioners i/c of Directorates (All),
The Principal Commissioner / Commissioner (All),
The Chief Controller of Factories/ Narcotics Commissioner, Gwalior.

Sir/Madam,

Subject: Closure of APARs for APAR year 2016-17 -reg.

It is brought to your kind attention that by 31st December, all APAR/ NRCs pertaining to 2016-17 period will be closed by NIC. Hence, it is requested to ensure that for year 2016-17 :

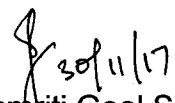
1. Any representation pending in the inbox of custodians that needs to be forwarded to the Referral Board must be forwarded immediately to the next level in SPARROW.
2. Any NRC/Referral Board order pending for disclosure at Custodians account must be disclosed immediately.
3. Any APAR/NRC pending for closure must be closed immediately by the Custodian.

It is requested that the representations that have already been forwarded to the jurisdictional Chief Commissioners, must be immediately taken up and disposed of by 15 December 2017 positively. It is further requested that in case comments have been called for regarding the representations under process for decision by Referral Board, the same must be submitted by the concerned Reporting/Reviewing officer by 8th December 2017 positively.

For any assistance, SPARROW help desk at 011-23741698, or email at help.sparrowcbec@gov.in may be contacted.

This issues with the approval of Pr. ADG(HRM-I).

Yours faithfully


(Samriti Goel Saran)
Joint Director (HRM-I)